

Physical Inventory Report Parameters

Search Inventory

Tag #:	<input type="text"/>	Asset Description:	<input type="text"/>
User Last Name:	<input type="text"/>	User First Name:	<input type="text"/>
PI Last Name:	<input type="text"/>	PI First Name:	<input type="text"/>
Fund Number:	<input type="text"/>	Fund Description:	<input type="text"/>
Manufacturer:	<input type="text"/>	Vendor:	<input type="text"/>
Machine Name:	<input type="text"/>	Building:	<input type="text" value="Any"/>
Department:	<input type="text" value="Your Department Here"/>	Sponsor:	<input type="text" value="Any"/>
Inventoried Since Dt:	<input type="text"/>	Not Inventoried Since:	<input type="text" value="06/30/2008"/>
Utilization Status:	<input type="text" value="Any"/>	Object Code:	<input type="text" value="Any"/>
Is Fabrication:	<input type="text" value="Any"/>	Asset Type:	<input type="text" value="Capital assets only"/>
Funding Type:	<input type="text" value="Any"/>		
Exclude Disposed items:	<input type="text" value="True"/>		
Sorting Options:	<input type="text" value="Asset Description"/>		

INSTRUCTIONS:

In EQUIPSTER
Go to ACTIONS menu
Choose PHYSICAL INVENTORY to see a page like this one.
Input parameters on this page.
Hit the SEARCH button at bottom.